**Allocation Policy (Tas)**

**Document Owner**

GM Housing Services-TAS

**Version**

3

**Issue / Approval Date**

Insert date

**Last Updated**

18/8/2021

Review period

*3 years*

**Purpose**

To provide overarching principles and that will support Housing Choices Tasmania (HCT) staff to undertake allocations in a manner that is aligned with the values and contractual obligations of Housing Choices Tasmania.

The policy explains how HCT make allocation decisions relating to all vacant properties in our social housing portfolio to ensure transparency and accountability.

**Scope**

This policy applies to the following entities within the Housing Choices Australia Group:

|  |  |  |
| --- | --- | --- |
| **Organisation** | **Abbreviation** | **ACN** |
| Housing Choices Tasmania Limited | HCTL | 147 840 202 |

**Policy Statement**

HCT is committed to undertaking all housing allocations within a framework which is transparent and meets our contractual funding obligations and individual program requirements. HCT will also adhere to the Residential Tenancy Act, 1997 and the requirements of the National Regulatory System of Community Housing, (NRSCH).

Further information regarding individual program eligibility can be obtained by contacting the Housing Choices Tasmania Office.

## Social Housing Register (Tasmania)

HCT allocates homes from Tasmania’s single Housing Register for properties owned and managed by HCT. The Housing Register ensures that applicants in greatest need are being housed first and are being matched with appropriate vacancies.

## Intended action

When undertaking a housing allocation, HCT will consider the current tenancy mix, program and funding guidelines and the financial viability of the property portfolio. HCT staff will ensure social housing resources are managed efficiently and effectively with a goal of achieving a sustainable, long-term tenancy.

## Former Tenant Debt

Having a former tenant debt with HCT does not impact on allocation of a property. If an applicant with a former tenant debt is eligible for social housing and is on the Tasmanian Social Housing List, HCT will arrange a repayment plan with the applicant at the time of offer of housing.

### Decision

HCT’s allocation decision will be transparent and the details of the decision will be made available to applicants and their advocates.

**References:**

**RTA, 1997 TAS**

**HT/HCT RMA**

**National Regulatory System of Community Housing guidelines (NRSCH)**

**National Rental Affordable Incentive Scheme guidelines (NRAS)**



**English:**

If you need an interpreter, please call TIS National on 131 450 and ask them to call **Housing Choices Australia** on **1300 312 447**. Our business hours are **9am to 5pm, Monday to Friday**.

You can also visit the TIS National website for translated information about the service TIS National provides. Visit: www.tisnational.gov.au

**Arabic:**

إذا كنت بحاجة إلى مترجم، يرجى الاتصال ﺒ TIS الوطنية على الرقم 131 450 وأطلب منهم الاتصال ﺒ   
**Housing Choices Australia** على هاتف رقم **1300 312 447**. ساعات العمل الخاصة بنا   
**9am to 5pm, Monday to Friday**.

يمكنك أيضا زيارة موقع TIS الوطنية للحصول على معلومات حول الخدمات التي تقدمها TIS الوطنية. قم بزيارة: www.tisnational.gov.au

**Farsi (alt Persian):**

اگر به مترجم نیاز دارید، لطفا با شماره تلفن تیس نشنال131 450 تماس بگیرید و از آنها بخواهید با   
**Housing Choices Australia** به شماره **1300 312 447** تماس بگیرند. ساعت کاری ما **9am to 5pm, Monday to Friday** است.

شما همچنین می توانید به وب سایت تیس نشنال برای اطلاعات در مورد خدماتی که تیس نشنال فراهم می کند مراجعه کنید. به www.tisnational.gov.au

**Vietnamese:**

Nếu quý vị cần thông dịch viên, xin hãy gọi cho Dịch vụ Thông Phiên dịch Quốc gia (TIS Quốc gia) theo số 131 450và yêu cầu họ gọi cho **Housing Choices Australia** theo số **1300 312 447**. Giờ làm việc của chúng tôi là **9am to 5pm, Monday to Friday**.

Quý vị cũng có thể vào thăm trang mạng của TIS Quốc gia để có thông tin về các dịch vụ mà TIS Quốc gia cung cấp. Hãy vào thăm www.tisnational.gov.au

**Somali:**

Haddii aad u baahan tahay turjumaan, fadlan ka wac TIS National taleefanka 131 450 waxaad ka codsataa inay kuu wacaan **Housing Choices Australia** iyo **1300 312 447**. Saacadaha Shaqadu waa **9am to 5pm, Monday to Friday**.

Waxaad kaloo booqan kartaa website-ka TIS National ee macluumaadka turjuman oo ku saabsan adeegga TIS National ay bixiso. Ka eeg: www.tisnational.gov.au

**Simplified Chinese:**

如果您需要口译员，请拨打TIS National 的电话131 450，请他们打电话给**Housing Choices Australia**，电话号码： **1300 312 447**。我们的营业 时间是 **9am to 5pm, Monday to Friday**。

你也可以访问TIS National 的网站，了解TIS National提供的服务。网址： www.tisnational.gov.au

**Traditional Chinese:**

若你需要口譯員，請撥打TIS National電話131 450並請他們轉接 **Housing Choices Australia** 的電話 **1300 312 447**。我們的工作時間是 **9am to 5pm, Monday to Friday**。

你也可以瀏覽TIS National 網站瞭解TIS National 的服務資訊，網址：www.tisnational.gov.au

**Spanish:**

Si necesita un intérprete, por favor llame a TIS National en el 131 450ypida que lo comuniquen con **Housing Choices Australia** en el **1300 312 447**. Nuestro horario de oficina es **9am to 5pm, Monday to Friday**.

También puede visitar el sitio web de TIS National para obtener información acerca de los servicios que provee TIS National. Visite www.tisnational.gov.au

**Italian:**

Se hai bisogno di un interprete, telefona a TIS National al numero 131 450 e chiedi di chiamare **Housing Choices Australia** al **1300 312 447**. I nostri orari d’ufficio sono **9am to 5pm, Monday to Friday**.

Puoi visitare anche il sito web TIS National per informazioni tradotte sul servizio che TIS National fornisce. Visita il sito: www.tisnational.gov.au

**For other languages, access to an interpreter is available by contacting Housing Choices Australia on 1300 312 447.**